



Meeting Agenda  
June 23, 2018  
10:00am

**Type of Meeting:** Annual Board Meeting

**Meeting Facilitator:** Chuck Moore

**Invitees:** Barton, Rose; Barton, Tom; Dyke, Linda; Ellington, April; Haywood, Larry; Henry, Monique; Lee, LaToya; Sanders, Dale; Moore, Chuck; Causley, Oneida; Still, Seth; Schank, Kym; Schank, Phil; Sonderman, Dave; Yolo, Roger

- I. Call to order
- II. Roll Call (establish the presence of a quorum)
- III. Opening prayer (Dale)
- IV. Introduction of board members brief background for new members
- V. Membership and officer voting
- VI. Approval of minutes from last meetings (including email voting between meetings)
- VII. Budget approval
- VIII. Ministry update (Phil)
- IX. Property development update (April)
- X. Closing prayer (Phil)
- XI. Adjournment

2018-2019 C2k Ministries Budget Approved June 23, 2018

CATEGORY	C2K MINISTRIES	RE>DIRECT AFTER-SCHOOL
<b>INCOME</b>		
<b>Projected Income</b>		
Individuals	\$ 75,000.00	
Churches	\$ 20,000.00	
Companies	\$ 5,000.00	
Grants	\$ 31,500.00	
<b>Projected Total</b>	<b>\$ 131,500.00</b>	
<b>EXPENSES</b>		
<b>Operations</b>		
Insurance	\$ 7,800.00	
CPA Firm- Taxes	\$ 3,000.00	
Payroll	\$ 51,140.00	
Processing Fees	\$ 1,500.00	
Memberships/Subscriptions	\$ 1,200.00	
Respite	\$ 1,500.00	
General Savings	\$ 15,000.00	
<b>Travel</b>		
Conferences	\$ 2,000.00	\$ 5,000.00
Fundraising	\$ 2,000.00	
<b>Advertising/Marketing/Digital</b>		
Print	\$ 1,000.00	
Website	\$ -	
<b>Supplies</b>		
Office	\$ 1,500.00	\$ 2,500.00
Books/Materials		\$ 500.00
Furniture		\$ 500.00
RE>Direct Store		\$ 4,000.00
Food		\$ 4,000.00
<b>Events</b>		
Parties		\$ 600.00
Field Trips/Incentive Trips		\$ 500.00
Ministry Development	\$ 600.00	
<b>Transportation</b>		
Van Maintenance		\$ 1,200.00
Van Gas		\$ 600.00
<b>Technology</b>		
Internet		\$ 1,450.00
Software Programs		\$ 11,243.00
Computers		\$ 500.00
<b>SUBTOTAL</b>	<b>\$ 88,240.00</b>	<b>\$ 32,593.00</b>

<b>TOTAL EXPENSES</b>	<b>\$ 120,833.00</b>
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<b>NET INCOME</b>	<b>\$ 10,667.00</b>
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**C2K Ministries Inc**  
**Profit & Loss Prev Year Comparison**  
**July 2017 through May 2018**

	Jul '17 - May 18	Jul '16 - May 17	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Donations</b>				
ACH Donations	9,185.00	9,010.00	175.00	1.9%
Community Relief Projects	2,569.00	0.00	2,569.00	100.0%
Computers	0.00	2,000.00	-2,000.00	-100.0%
Food	750.00	20.53	729.47	3,553.2%
Fundraising	0.00	1,520.85	-1,520.85	-100.0%
Furniture	0.00	725.00	-725.00	-100.0%
Payroll	8,550.00	300.00	8,250.00	2,750.0%
Scholarship Fund	1,600.00	0.00	1,600.00	100.0%
Donations - Other	104,814.32	71,376.91	33,437.41	46.9%
<b>Total Donations</b>	127,468.32	84,953.29	42,515.03	50.1%
<b>Total Income</b>	127,468.32	84,953.29	42,515.03	50.1%
<b>Gross Profit</b>	127,468.32	84,953.29	42,515.03	50.1%
<b>Expense</b>				
C2k Store	0.00	306.75	-306.75	-100.0%
<b>Building Expenses</b>				
<b>Utilities</b>				
ATM	0.00	5.50	-5.50	-100.0%
<b>Total Utilities</b>	0.00	5.50	-5.50	-100.0%
<b>Total Building Expenses</b>	0.00	5.50	-5.50	-100.0%
C2k Advertising/Marketing	0.00	460.47	-460.47	-100.0%
C2k Conferences/Training	2,938.45	5,162.52	-2,224.07	-43.1%
C2k Executive Respite	1,500.00	1,500.00	0.00	0.0%
<b>C2k Fundraising/Travel/Developm</b>				
Airfare	0.00	462.74	-462.74	-100.0%
Food	0.00	56.53	-56.53	-100.0%
Gas	0.00	58.63	-58.63	-100.0%
Lodging	0.00	815.18	-815.18	-100.0%
Vehicle Rental	0.00	665.82	-665.82	-100.0%
C2k Fundraising/Travel/Developm - Other	1,774.96	1,058.95	716.01	67.6%
<b>Total C2k Fundraising/Travel/Developm</b>	1,774.96	3,117.85	-1,342.89	-43.1%
C2k Memberships & Subscriptions	1,176.12	684.39	491.73	71.9%
<b>C2k Website Hosting</b>				
Squarespace	0.00	80.00	-80.00	-100.0%
WIX	0.00	220.20	-220.20	-100.0%
C2k Website Hosting - Other	99.90	94.91	4.99	5.3%
<b>Total C2k Website Hosting</b>	99.90	395.11	-295.21	-74.7%
Community Relief Projects	670.21	0.00	670.21	100.0%
Computers	1,785.65	4,463.03	-2,677.38	-60.0%
Depreciation Expense	1.90	0.00	1.90	100.0%
Donation Processing Fees	1,327.77	1,067.04	260.73	24.4%
Insurance	7,426.90	4,183.04	3,243.86	77.6%
Miscellaneous	0.00	0.00	0.00	0.0%
RE Books/Materials	500.96	398.62	102.34	25.7%
RE Conferences/Training	0.00	829.39	-829.39	-100.0%
RE Food	3,808.89	3,420.23	388.66	11.4%
RE Furniture	555.17	528.38	26.79	5.1%
RE Group Events & Parties	816.57	909.39	-92.82	-10.2%
RE Internet at Center	1,425.47	1,160.96	264.51	22.8%
RE Marketing	1,097.99	0.00	1,097.99	100.0%
RE Ministry Development	993.91	607.12	386.79	63.7%
RE Office Supplies/Materials	3,433.14	1,333.85	2,099.29	157.4%
RE Payroll Expenses	50,216.28	54,275.68	-4,059.40	-7.5%
RE Program Curriculum	49.00	0.00	49.00	100.0%
RE Software Programs	5,706.80	5,825.00	-118.20	-2.0%
RE Store Supplies	3,514.40	1,517.47	1,996.93	131.6%
RE Technology	0.00	540.85	-540.85	-100.0%
RE Van Gas	221.32	194.61	26.71	13.7%
RE Van Maintenance	355.81	53.96	301.85	559.4%
Scholarship Fund	1,600.00	0.00	1,600.00	100.0%
Storage Rental	345.00	1,265.00	-920.00	-72.7%
<b>Total Expense</b>	93,342.57	94,206.21	-863.64	-0.9%
<b>Net Ordinary Income</b>	34,125.75	-9,252.92	43,378.67	468.8%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
Interest Income	39.61	12.32	27.29	221.5%
<b>Total Other Income</b>	39.61	12.32	27.29	221.5%
<b>Net Other Income</b>	39.61	12.32	27.29	221.5%
<b>Net Income</b>	<b>34,165.36</b>	<b>-9,240.60</b>	<b>43,405.96</b>	<b>469.7%</b>

**BYLAWS OF C2K Ministries Inc.**



**ARTICLE I - NAME & PURPOSE**

Section 1: Name: C2K Ministries Inc.

Section 2: Purpose: C2K Ministries Inc. is organized exclusively for charitable, and educational purposes, specifically to charitable Christian centered purposes with a focus in Christian Community Development.

**ARTICLE II - MEMBERSHIP**

Section 1: Consists only of the members of the Board of Directors (Board) and Non Board Positions.

**ARTICLE III - MEETINGS**

Section 1: Annual Meeting. The date of the regular annual meeting shall be called by the President/CEO who shall also set the date, time and place.

Section 2: Notice of each meeting shall be given to each member, by email, not less than ten (10) days before the meeting.

Section 3: Meetings- The board shall meet a minimum of four (4) times per year. Meetings will minimally consist of approval of previous meeting notes, updates on the ministry from the President and updates from Committee Chair or their designee. All Committee Chairs do not need to be present for every board meeting. Committee Chairs need to be present if they are reporting to the Board of Directors. Video conferencing will be made available for all board meetings.

**ARTICLE IV - BOARD OF DIRECTORS**

Section 1: Role- The board is responsible for overall policy and direction of the Ministry, and oversight of the President and Executive Director.

Section 2: Size- The board shall have up to twelve (12) and not fewer than three (3) members.

Section 3: Compensation- The board receives no compensation.

Section 4: Board Elections- Election of new board members or election of current board members to a second term will occur as the first item of business at the annual meeting of the corporation. Majority vote by all board members is necessary.

Section 5: Terms- While serving as a board member, officers may serve up to two consecutive (2) year terms, but must take a break from serving as an officer for (1) year after two consecutive (2) year terms. After a (1) year break from serving as an officer they may be nominated and elected up to an additional two (2) year terms as an officer.

Section 6: Meetings- Meetings must be attended by at least 50 percent of the Board members before business can be transacted or motions made or passed.

Section 7: Officers and Duties- There shall be five (5) officers of the board consisting of a Chair, Vice Chair, Secretary and Treasurer. Their duties are listed in Section 8.

Section 8: Board of Director Officers- The Chair shall convene regularly scheduled Board meetings, shall preside or arrange for other members of the executive committee to preside at each meeting in the following order: Vice-Chair, Secretary then Treasurer. They also, assist in the preparation of the budget, help develop fundraising plans and work directly with the President.

The Vice-Chair shall assist the Chair in carrying out his/her duties, stand in place of the Chair when he/she is absent and assume the Chair position if he/she is unable to continue in that role until a new Chair can be elected.

The Secretary shall be responsible for keeping records of board actions, including overseeing of minutes at all board meetings, sending out meeting announcements, distributing minutes and the agenda to each board member, and assuring that corporate records.

The Treasurer shall make a report at each board meeting. The Treasurer shall chair the finance committee, and make financial information available to board members and the public.

President is in charge of all day to day operations, vision and direction for the non-profit and ministry to include working to develop budgets, setting policies and procedures, fundraising as well as any other daily operations. The President is responsible and accountable to the Board of Directors and all policies and procedures must receive a majority vote.

#### **Article V - Non-Board Positions**

Executive Director- Oversees all functions of RE:Direct, the after school program to include oversight of staff, staff training and development as well as other functions listed in the Executive Directors job description. Executive Director reports to the President.

Vice President/Director is second in charge of all day to day operations and works directly with the President. He/She collaborates in setting policies and procedures with the

President and assists largely in the development of programs in the ministry itself. The Vice President would be the automatic successor to the President should something happen to the President that they could not serve in that capacity.

Section 8: Vacancies- When a vacancy on the board exists, nominations may be received from present board members by the Secretary two weeks in advance of a board meeting. These nominations shall be send out to board members with the regular board meeting announcement, to be voted upon at the next board meeting. These vacancies will be filled only to the end of the particular board member's term.

Section 9: Resignation, Termination and Absences- Resignation from the Board must be in writing and received by the Secretary. A board member can be dropped for excess absences from the board if there are three unexcused absences from board meetings in a year. A board member may be removed for other reasons by a majority vote of the remaining directors.

Section 10: Special Meetings- Special meetings of the board shall be called upon the request of the Chair or one-third of the board. Notices of special meetings shall be send out by the Secretary to each board member.

## **ARTICLE VI - STANDING COMMITTEES**

Section 1: The board may create standing committees as needed. The Board of Directors vote once on the creation of the committee. The President will then nominate a Committee Chair to the Board of Directors for a vote and approval. Once Committee Chair is voted on, the Committee Chair guides the process of building, calling meetings, and leading meetings for their committee. The President can recommend the dissolution of any committee for any reason.

Section 2: Committee members serve as members of their committee, working toward the desired outcome of that committee. Committees, through the Committee Chair, report directly to the Board of Directors through Board Meetings. The President serves on all committees to ensure continuity within the organization. The President does not oversee any of the committees as they are headed by the Committee Chair.

Section 3: Committee Chair terms are for two (2) years with a potential second consecutive term only through a vote by the Board of Directors. No Committee Chair may serve longer than four (4) consecutive years. If a Committee Chair serves for (4) four consecutive years, they must vacate that position for a minimum of two (2) years. They can continue to serve on that committee or any committee, just not in the position of Committee Chair.

## **ARTICLE VII - AMENDMENTS**

Section 1: These Bylaws may be amended when necessary by a majority of the Board of Directors. Proposed amendments must be submitted to the Secretary to be sent out with regular board announcements.

# C2K Ministries

## The Successful Idea of One Passionate Couple

By AIMEE ROBINETTE

Six years ago, an earnest couple packed up a 17-foot U-Haul filled with all their belongings and headed South. Armed with purpose, determination and an idea, Phil and Kym Schank landed in Mound Bayou, an independent black community founded in 1887 by former slaves.

The idea was C2k Ministries, an afterschool program for students, which originated from a thought.

“The thought had to do with what C2k stands for, and that is Cross to Kingdom. The whole basis of Christianity is based on the fact that the only way into God’s Kingdom is by the cross,” says Phil Schank. “This entire thought originated years ago and manifested itself over the years.”

The couple made their way from Wisconsin, where they had spent their entire lives. The move was massive, yet

their assuredness that they were following God’s calling made them press on.

“Mound Bayou was not an unfamiliar place, although it might seem odd for a white couple to move to an all African-American town,” says Schank. “Twenty years ago, Kym started to volunteer in Mound Bayou because of her brother. He volunteered through the Christian Brothers program which led him there. Kym wanted to see what he was doing and loved the community. Over several years she drove down, two times a year by herself, to spend a week volunteering.”

Kym fell in love instantly with the community and its around 1,533 residents. She saw much potential in the children she met and longed to continue doing what she could when she could.

“That led to us bringing youth groups down for spring break trips and more. Eventually, we felt God calling us to pick

up everything we had and move,” he adds. “When we moved South, we were familiar with Mound Bayou. We had established friendships and were comfortable. The outpouring from several in our community made a significant impression on us.”

Schank said the Delta is a unique place in many respects.

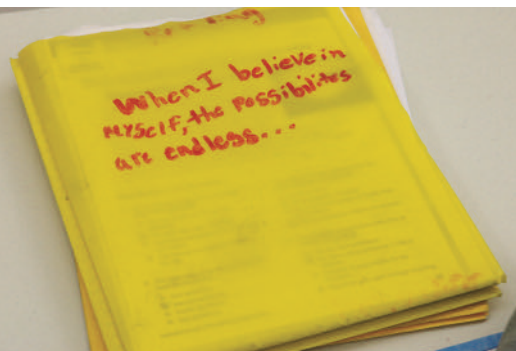
“The pace in the South is much slower than in the North. I remember going to the hardware store to get a few, simple things. This trip would have taken me five minutes in Wisconsin,” he explains. “Forty-five minutes later, full of stories, I left the hardware store with what I needed. I have come to appreciate the intentionality when someone asks how you are doing. In the north, it usually is small talk.”

The first year, the Schanks were not exactly sure what type of help they would



Above, Phil Schank conducting an after school program.





**Right, native Wisconsinans Phil and Kym Schank moved to Mound Bayou six years ago to spearhead the after school program, C2K Ministries.**



provide. They did know however, it would be something that involved children.


“After researching after-school programs for one year, we decided that we would start one. During our second year of living in Mound Bayou, we started a program called RE>Direct. During our first year, former mayor Darryl Johnson allowed us to host our program in the facilities building,” Schank says. “After one year, we were asked to move out. We contacted Sister Donald Mary, the former executive director of St. Gabriel Mercy

Center, to see if we could use their church.”

The Schanks were granted their request and they moved into the church, only to be informed they would have to move after Sister Donald Mary retired.


“Once again, we had to find a place for our program, which now had grown to twenty students,” Schank says. “CEO John Fairman and the board of directors at the Delta Health Center have come through hugely,” he adds. “They gave us a part of the Education and Training Center building (the old DHC building)





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to conduct our program. We are so grateful to them for all that they have done and continue to do for our community and kids.”

RE>Direct, a holistic after-school program, currently serves twenty students from the North Bolivar School District.

“We find that many kids struggle academically, socially, and spiritually and our organization provides the tools and resources to help them overcome the challenges they face and become a healthy and productive citizen in their community,” says Schank. “When kids arrive, they get a healthy lunch comprised of a protein, fruit, and bottle of water. Group ‘A’ gets on their laptop computers for forty minutes using a reading comprehension program called Fast forward. Every student has increased their comprehension by at least one grade level over the past year, and some have increased two grade levels or more. Group ‘B’ would be getting help with homework. Forty minutes later the groups switch. During the last forty minutes of the program, students will do one of many activities; STEM, teamwork projects, an art project (through Delta Arts Alliance), bible time, games, free time and others.”

Schank says they hold students to higher standards with the program. Parents fill out a comprehensive application and attend one of two parent meetings just for their student to qualify. Students and parents must comply with all rules and expectations.

“Because our program is in high demand—we currently have 18 students on a waiting list—we have a three, unexcused absence policy,” he explains.

A student cannot miss more than three days without a qualified excuse. If he or she does miss, that student is removed from the program, placed on the bottom of the waiting list, and the next student on the list is accepted.

“We have strong incentive programs for students to do well. For instance, we have RE>Direct dollars which is a money program where kids can earn dollars to purchase real items,” Schank says. “Every student has a checkbook that they need to balance, make deposits, and write checks from. We open our store weekly where kids can use those dollars to buy real items. Two times a year we open a large store with computers, tablets, games, bikes and more. We also offer a trip to

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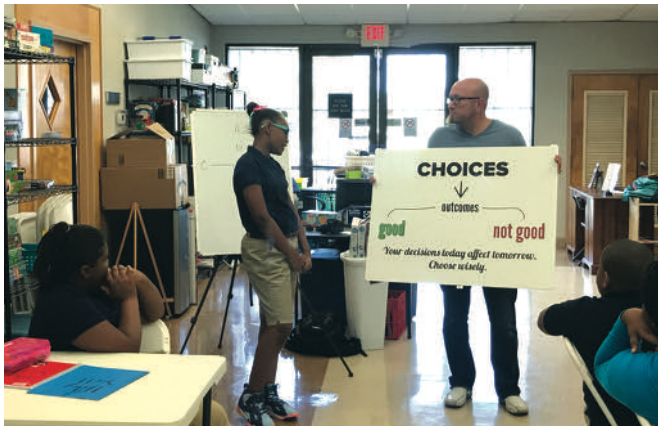
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Wisconsin for one week where kids get to live in a house on a lake and enjoy all the fun that comes with it.

Schank says they expect their students to perform at high-levels, and to do so, they maintain a staff of excellence.

“Our staff is incredible. Megan Munro, serves as program director, Linda Dorsey is a child and family coach, and Brenda Jackson, Loise Fipps, and LaTonya Fields, all serve as mentor specialists that work with our students daily to ensure that standards are met,” he adds.

The program is showing signs of success.

“One of our students who was behind in school recently skipped two grades because of the progress that he has made,” Schank says. “Another student who struggled to get a grade above a ‘C’ is now getting all ‘A’s’ and ‘B’s.’ It is amazing what can happen when you look a student in the eyes and tell them that you believe in them and that they can do this,” Schank says. “We encourage them to rise to the individual that God created them to be. When we believe in them, they start to believe in themselves, and that changes everything.”

As with a growing program, there are

growing pains, one of which is expansion.

“We have several other programs and ideas that require a building of our own. Currently, we have the land, but we need the funding for the Youth Center,” he says. “With it, we can expand our programming to include more students, start our Leadership Development Program, Delta Music Academy among others. We have big plans and we have a big God.”

To learn more about C2k Ministries or would like to contribute to the program, log-on to [c2kministries.org](http://c2kministries.org). **DBJ**

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